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Separate paging is given to this Part in order that it may be filed as a Separate Compilation.

PART IV-B

**Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Gujarat Acts**

FINANCE DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 22nd December, 2021

GUJARAT (RIGHT OF CITIZENS TO PUBLIC SERVICES) ACT, 2013.

No.GN/98/2021/MIS/102014/560/B :- In exercise of the powers conferred by section 4 of the Gujarat (Right of Citizens to Public Services) Act, 2013 (Guj.16 of 2013), the Government of Gujarat hereby amends the Government Notification Finance Department No.GN/15/2016/MIS/102014/560/B, dated the 23rd March 2016, as follows:-

In the said notification for the existing Appendix-A, the following Appendix shall be substituted, namely:-

APPENDIX-A

1	2	3
Name of Department/Office	Name of Services	Time limit for service to be provided
Finance Department Office of the Commissioner of State Taxes.	Certificate of Registration. -Gujarat Value Added Tax Act. -Central Sales Tax Act. -Goods and Services Tax Act, 2017	Provisional - 24 Hours Final- 11 days Provisional- 24 Hours Final- 11 days 7 Working days
	Addition/Alteration in Certificate of Registration. -Gujarat Value Added Tax Act. -Central Sales Tax Act. -Goods and Services Tax Act, 2017	30 days 30 days 15 days

1	2	3
Name of Department/Office	Name of Services	Time limit for service to be provided
	Application for cancellation of Registration Certificate. -Gujarat Value Added Tax Act. -Central Sales Tax Act. -Goods and Services Tax Act, 2017	30 days 30 days 15 days
	Applications under Professional Tax Act for Notified and Cantonment Area. - To obtain Certificate of Registration. - To obtain Certificate of Enrolment. -Addition/Alteration.	1 day 1 day 30 days
	Application to obtain Statutory Forms. Gujarat Value Added Tax Act: -Form C/F/H -Form-402 (For Specified goods) -Form-403 (For Specified goods)	8 days 8 days 8 days
	Provisional Refund of Tax Credit : Gujarat Value Added Tax Act: (a) In the case of export (b) In the case of other than export.	30 days
	ROF Registration Bombay Partnership (Gujarat Amendment) Rules, 2017 Certificate of Registration.	1 working day from the date of receipt of the application.
	GST Refund	60 Days
Finance Department Directorate of Accounts and Treasuries	Certificate of Amount Deposited.	7 days.
	- To Stamp upon blank documents up to Rs.1000/- - To Stamped upon blank documents above to Rs.1000/-	1 day. 2 days.
Finance Department Directorate of Insurance	Settlement of Claim Group Janata Accident Insurance Scheme.	90 days.
	Issuance of H.B.A. Insurance Policy.	30 Working days.
	Direct Insurance Underwriting	30 Working days.
	Issuance of Duplicate Insurance/H.B.A. Insurance Policy.	7 days''

By order and in the name of the Governor of Gujarat,

R. K. JOSHI,
Deputy Secretary to Government.

